

INSTRUCTIONS FOR MAKING A PAYMENT WITH INTERNAL REVENUE SERVICE (IRS)

MAIL IN YOUR PAYMENT:

You can either mail in a check for your payment using the Form 1040V voucher provided by our office with your completed tax return. To do so, follow these instructions (if you need a new voucher, please contact us).

1. Write the Check or Money Order:

- Make it payable to "United States Treasury."
- On the check or money order, include:
 - Your name and address
 - Your daytime phone number
 - Your SSN or ITIN (use the first SSN if it's a joint return)
 - The tax year and tax form number (e.g., "2023 Form 1040")
 - The exact payment amount, written clearly as \$XXX.XX without any dashes or lines.

2. Mail Your Payment:

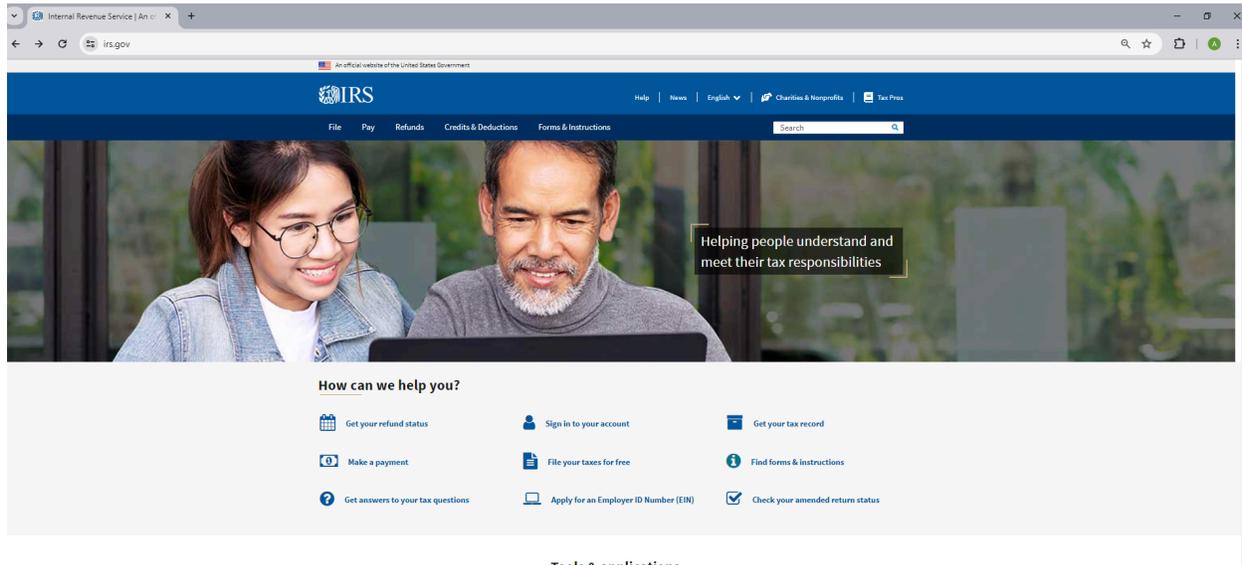
- Do not staple the Form 1040-V to your payment or to your tax return.
- Send the Form 1040-V along with your check or money order in an envelope. The specific mailing address for your payment can vary based on your location and whether you are including a tax return. You can find the correct address on the second page of Form 1040-V or by checking the IRS website for the updated addresses.
- It is recommended to always mail items certified for proof of mailing date.

MAKE AN ELECTRONIC PAYMENT:

Access Direct Pay:

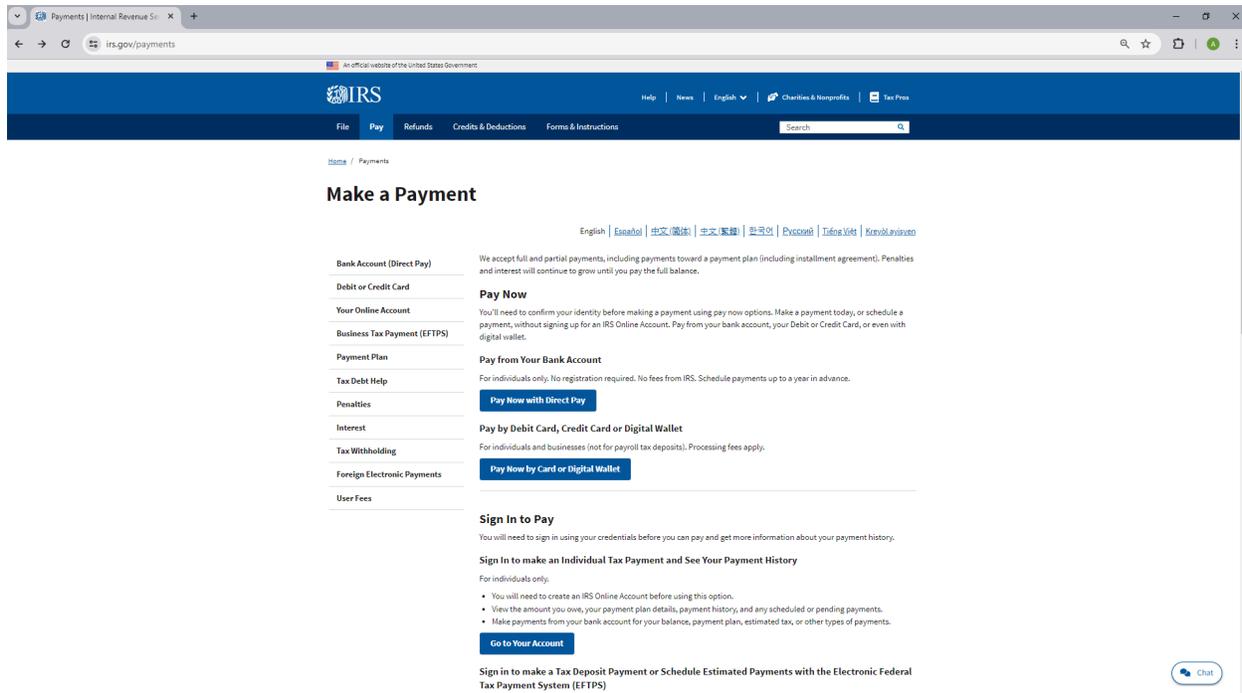
1. Go to the IRS website by visiting www.irs.gov.
2. Then follow the remaining instructions below.

Choose “Make a payment”



The screenshot shows the IRS homepage. At the top, there is a navigation bar with the IRS logo, a search bar, and links for Help, News, English, Charities & Nonprofits, and Tax Pros. Below the navigation bar is a main banner featuring a photograph of a young woman and an older man looking at a laptop. A text box on the right side of the banner reads "Helping people understand and meet their tax responsibilities". Below the banner is a section titled "How can we help you?" with a grid of nine service tiles: "Get your refund status", "Sign in to your account", "Get your tax record", "Make a payment", "File your taxes for free", "Find forms & instructions", "Get answers to your tax questions", "Apply for an Employer ID Number (EIN)", and "Check your amended return status". At the bottom of the page, there is a section titled "Tools & applications".

Choose “Pay Now with Direct Pay” (if you have an online account, login to your IRS account)



The screenshot shows the "Make a Payment" page on the IRS website. The page title is "Make a Payment" and it includes a navigation menu with "Pay" selected. A sidebar on the left lists various payment options: Bank Account (Direct Pay), Debit or Credit Card, Your Online Account, Business Tax Payment (EFTPS), Payment Plan, Tax Debt Help, Penalties, Interest, Tax Withholding, Foreign Electronic Payments, and User Fees. The main content area is divided into several sections: "Pay Now" (with a "Pay Now with Direct Pay" button), "Pay from Your Bank Account" (with a "Pay Now with Direct Pay" button), "Pay by Debit Card, Credit Card or Digital Wallet" (with a "Pay Now by Card or Digital Wallet" button), and "Sign In to Pay" (with a "Go to Your Account" button). A "Chat" button is located in the bottom right corner.

Choose “Make a payment”

The screenshot shows the IRS Direct Pay website interface. At the top, there is a navigation bar with the IRS logo, a search bar, and links for Help, News, English, Charities & Nonprofits, and Tax Pros. Below this is a secondary navigation bar with links for File, Pay, Refunds, Credits & Deductions, and Forms & Instructions. The main content area is titled "Direct Pay with bank account" and includes a list of payment options on the left: Bank Account (Direct Pay), Debit or Credit Card, Your Online Account, Business Tax Payment (EFTPS), Payment Plan, Tax Debt Help, Penalties, Interest, Tax Withholding, Foreign Electronic Payments, and User Fees. The "Bank Account (Direct Pay)" option is selected. The main text explains that this service allows users to pay taxes for Form 1040 series, estimated taxes, or other associated forms directly from their checking or savings account at no cost. It also mentions that users can sign up for email notifications and that the IRS will remind taxpayers to watch out for email schemes. Two prominent blue buttons are visible: "Make a payment" and "Look up payment".

Direct Pay with bank account

English | [Español](#) | [中文\(简体\)](#) | [中文\(繁體\)](#) | [한국어](#) | [Русский](#) | [Tiếng Việt](#) | [Kreyòl ayisyen](#)

Bank Account (Direct Pay)

Use this secure service to pay your taxes for **Form 1040 series, estimated taxes** or [other associated forms](#) directly from your checking or savings account at no cost to you.

You can easily keep track of your payment by signing up for email notifications about your tax payment, each time you use IRS Direct Pay.

- Email notification will contain the confirmation number you receive at the end of a payment transaction.
- The IRS continues to remind taxpayers to watch out for [email schemes](#). You will only receive an email from IRS Direct Pay if you've requested the service.

If you have already made a payment through Direct Pay, you can use your confirmation number to access the Look Up a Payment feature. You can also modify or cancel a scheduled payment until two business days before the payment date.

You can also view your payment history by accessing your online account with the IRS.

[Make a payment](#) [Look up payment](#)

- [Answers to common questions](#)
- [Types of payments](#)
- [Your balance and payment history](#)

Availability

Enter the Tax Information:

If for payment of current tax return filed, enter the following:

- Reason for Payment = Balance Due
- Apply Payment to = Income Tax - Form 1040
- Tax Period For Payment = 2023

If for payment of estimated tax payments towards next year's tax return, enter the following:

- Reason for Payment = Estimated Tax
- Apply Payment to = 1040ES (for 1040, 1040A, 1040EZ)
- Tax Period for Payment = 2024



Direct Pay

[Have questions or need additional information?](#) | [Español](#)



Tax Information

Select the appropriate payment type and reason for your payment. Information about payment types can be found by clicking the help icon (?). If you are making more than one type of payment or making payments for more than one tax year, submit each of them separately.

Business Taxes?

All business tax payments should be made through the [Electronic Federal Tax Payment System \(EFTPS\)](#)

Reason for Payment ?
Balance Due
Apply Payment To ?
Income Tax - Form 1040
Tax Period for Payment ?
2023

CONTINUE >

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Click "Continue" to confirm information

Please Confirm

You have chosen to make a Balance Due payment for your Income Tax - Form 1040 for Tax Year 2023. Is this correct?

CONTINUE > [Cancel](#)

Next screen is the **Verify Identity**: You need to add the tax year for verification (last year 2022) Enter your Filing status as used on that tax return, your name, last name, social, date of birth, address, etc.,

Be sure to check the box to accept the Privacy Act and Paperwork Reduction Act

Then click continue.

IRS
Direct Pay [Have questions or need additional information?](#)

Step 2 of 5

All fields with * are required.

Verify Identity

Direct Pay verifies your identity using information from your 1040 filing history. Please provide the following information from a 1040 tax return you filed for one of the years listed in the Tax Year for Verification drop down menu.

Note: the Tax Year for Verification you enter here does not have to match the tax year for your payment.

Tax Year for Verification *

The information you enter must match the information from your tax return for the tax year you selected above.

Filing Status *

First Name *

Last Name *

Confirm Last Name *

SSN or ITIN *
(example: 000112222)

Confirm SSN or ITIN *

Date of Birth *

Country of Residence *

Street Address (from the tax year selected above)

Apt/ Suite/Other

P.O. Box

City *

State/US Territory * **Zip Code ***

[Privacy Act and Paperwork Reduction Act](#)

I accept the Privacy Act and Paperwork Reduction Act.*

[< PREVIOUS](#) [CONTINUE >](#) [Cancel](#)

Your Payment Information:

Complete all fields with the information required.

Direct Pay [Have questions or need additional information?](#)

Step 3 of 5

All fields are required.

Your Payment Information

Please enter and confirm the payment amount below.

Select a date for your payment to be processed. The payment date selected is the date you will get credit for the payment although the payment may settle on a future date.

Payment Amount (example: 12345.00)
\$

Confirm Payment Amount
\$

Payment Date (within 365 days) [?](#)
05-28-2024 

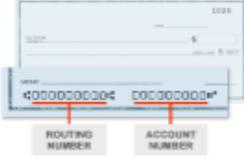
Your Bank Account Information

Routing Number (example: 123456789)

Account Number

Confirm Account Number

Account Type
 Checking
 Savings



Email Confirmation Notifications
[Email Terms of Service](#)

I would like to receive email confirmation notifications and agree to the Email Terms of Service.

Email Address
(example: jsmith@domain.com)

Confirm Email Address

The IRS continues to remind taxpayers to watch out for [email schemes](#). Taxpayers will only receive an email from IRS Direct Pay if they have opted in to receive notifications during the payment process. Report all unsolicited email claiming to be from the IRS or an IRS-related function to phishing@irs.gov.

[< PREVIOUS](#) [CONTINUE >](#) [Cancel](#)

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It is highly recommended to get the email confirmation.

Confirm Payment and Submit. Be sure to print off confirmation of your payment for future reference.